

# Remote Deposit Capture User Guides

## Installing Driver and Scanner

### Installing Driver

Before starting the installation, please ensure the scanner's USB cable is disconnected from the computer and exit all other applications.

- Navigate to your [www.firststate.bank](http://www.firststate.bank) and then log in.
- Select Business.
- Select Remote Deposit Capture.
- Select Transactions from the main menu.
- Select Remote Deposit Now.
- The *Remote Deposit Now* window appears. Select Scan from the top menu bar.
- The *Scanner Service Installer* window appears. Click Download to begin.
  - Download appears for PSScanServiceSetup.msi.
  - The appearance of the download may vary depending on your browser.
- The ProfitStars *Scan Service Setup Install Wizard* appears. Disconnect the scanner's USB or power cable from your computer and exit all other applications. Click Next to continue.
- The *Install Wizard* displays the *Install* prompt. Click Install to continue.
- If the *Files In Use* prompt appears, select Close the applications and attempt to restart them, and click OK.
- Select Finish to complete the installation.
- If you are upgrading from the existing Remote Deposit Now application, the installation is complete. You may now connect the scanner to your computer and begin making deposits. If installing for the first time, proceed to the “Installing Your Scanner” section.

### Installing Scanner

- The *Scanner Driver Installers* window appears. Select the type of scanner you are utilizing from the drop-down menu and select Download.
- A file download window appears in the top right-hand corner of the browser. Click the downloaded file to open it.
- You will receive an adapter setup message. The appearance of the message will depend on the type of scanner for which you are installing a driver. Click Next to continue.
- The screen that displays next will provide information about the destination folder for the adapter. Select Next to continue.
- Click Install to continue.
- A confirmation for completing the adapter setup appears. Click Finish.
- An installation prompt appears. Select Next to continue.
- An *End User License Agreement* appears. Select “*I accept the terms of the license agreement*” radio button, and then select Next.

- A location prompt appears asking you to confirm a location where the setup files install on your computer.
- Select **Browse** to designate a location other than the one provided. Click **Next** to continue.
- A prompt appears for the features that are installed. Select **Next** to continue.
- A confirmation for completing the software installation appears. Click **Finish**.
- The scanner driver installation process is complete. Wait for the scanner to load—a pop-up window may indicate that the device is ready to use.
- You may now plug the USB cable from the scanner into the computer, and then log in to the system application.